

Nebo School District

CLASSIFIED EMPLOYEE PAY PERIODS

2022-2023

Pay Period Begin Date	Pay Period End Date	Pay Period End Day of Week	Pay Date
6/12/22	7/9/22	Saturday	7/29/22
7/10/22	8/9/22	Tuesday	8/31/22
8/10/22	9/7/22	Wednesday	9/30/22
9/8/22	10/6/22	Thursday	10/31/22
10/7/22	11/7/22	Monday	11/30/22
11/8/22	12/7/22	Wednesday	12/30/22
12/8/22	1/7/23	Saturday	1/31/23
1/8/23	2/7/23	Tuesday	2/28/23
2/8/23	3/9/23	Thursday	3/31/23
3/10/23	4/10/23	Monday	4/28/23
4/11/23	5/10/23	Wednesday	5/31/23
5/11/23	6/10/23	Saturday	6/30/23

EMPLOYEE REMINDERS:

- * Please enter and approve all time and leave entries in Time Clock System for the prior week by the end of day on the following Monday.
- * Payroll deduction changes must be requested by the 10th of the month in order for them to be reflected in that month's payroll.

SUPERVISOR REMINDERS:

- * Please review and approve/disapprove all time and leave entries in the Time Clock System for the prior week by the end of day on the following Tuesday.
- * Please submit all payment requests, payroll adjustment forms, job change requests, and termination information by the 10th of the month to be included in that month's payroll.