

Nebo School District

CERTIFIED AND ADMINISTRATIVE EMPLOYEE PAY PERIODS 2022-2023

Pay Period Begin Date	Pay Period End Date	Pay Period End Day of Week	Pay Date
7/1/22	7/31/22	Sunday	7/29/22
8/1/22	8/31/22	Wednesday	8/31/22
9/1/22	9/30/22	Friday	9/30/22
10/1/22	10/31/22	Monday	10/31/22
11/1/22	11/30/22	Wednesday	11/30/22
12/1/22	12/31/22	Saturday	12/30/22
1/1/23	1/31/23	Tuesday	1/31/23
2/1/23	2/28/23	Tuesday	2/28/23
3/1/23	3/31/23	Friday	3/31/23
4/1/23	4/30/23	Sunday	4/28/23
5/1/23	5/31/23	Wednesday	5/31/23
6/1/23	6/30/23	Friday	6/30/23

EMPLOYEE REMINDERS:

- * Please enter and approve all leave entries in Time Clock System for the prior week by the end of day on the following Monday.
- * Payroll deduction changes must be requested by the 10th of the month in order for them to be reflected in that month's payroll.

SUPERVISOR REMINDERS:

- * Please review and approve/disapprove all leave entries in the Time Clock System for the prior week by the end of day on the following Tuesday.
- * Please submit all payment requests, payroll adjustment forms, job change requests, and termination information by the 10th of the month to be included in that month's payroll.