



# NEBO SCHOOL DISTRICT ADMINISTRATIVE DIRECTIVE

Directive  
No.  
1.9

**SECTION:** ADMINISTRATION  
**TITLE:** PROPOSED SCHOOL BOUNDARY PROCESS  
**DATE:** JANUARY 2019  
**SUPERINTENDENT APPROVAL:** 

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1. Proposed boundary review process is reviewed with Board.
2. Boundary Committee is formed that contains principals, transportation representatives, directors, etc. Committee creates one or two (if possible) proposed boundary options.
3. Initial boundary concepts are shared with PTA and SCC representatives. Input is taken from representatives.
4. Information is shared with the Boundary Committee. Adjustments are made to proposed boundaries based on feedback from PTA and SCC representatives.
5. Board is updated on boundary process and suggestions that have been received from PTA/PTO/SCC representatives. Input/suggestions are received from board members.
6. Information announcing maps, boundary data, and invitations for feedback is sent to parents of affected areas. Parents may give feedback electronically or attend an open house. Nebo District's website will contain information regarding boundary proposals and provide link for patron input.
7. An open house is held for affected area(s). Instead of large a group presentation, at least three or four areas are set up for individual discussions to take place. Principals, Assistant Principals and Directors are present to answer parent questions. Comment cards are available for parents to voice their ideas and concerns. The district website will also have boundary maps and a comment section for patron input. Comment cards and website comments will be categorized and reviewed.
8. Following area open house meetings, suggestions, ideas, and concerns that have been expressed through comment cards and on the District's website will be shared with the Boundary Committee. Appropriate adjustments are made as a result of parent feedback. Final recommendations (with supporting information) are delivered to board members for review.
9. Board Meeting (public hearing and Board action) – Final recommendations are made to the Board. Board approves recommendations or tables for consideration.
10. Board Meeting #2 (if needed) – School Board meets to make final decision on boundaries.