

Motor Development Technician

Purpose Statement

The job of Motor Development Technician is done for the purpose/s of providing motor development services to students with a wide range of disabilities under the direction of licensed Occupational and Physical Therapists.

This job is distinguished from similar jobs by the following characteristics: .

This job reports to the Special Education Coordinator

Essential Functions

- Assist in developing general motor development activities to be implemented individually or in a large group setting for the purpose of acquiring skills and generalizing acquired skills into practical everyday classroom and life settings.
- Attend required in-service training for the purpose of conveying and/or gathering information required to perform functions.
- Compile quarterly progress charts for the purpose of monitoring student progress over time.
- Consult with Occupational and Physical Therapists, other motor development technicians and school staff for the purpose of providing pertinent information and gathering information to assist each student.
- Deliver prescribed equipment to students for the purpose of facilitating classroom success.
- Implement the established individual motor development program as designed by the Occupational or Physical Therapist for the purpose of improving the motor development skills of students.
- Instruct classroom teachers and other staff in the use of motor development equipment for the purpose of achieving maximum benefit from the equipment and preventing damage from improper use.
- Insure that progress charts are readily accessible for therapist and teachers to reference for the purpose of facilitating program modifications or changes.
- Maintain the equipment used and report any needed adjustments or malfunctions to the PT or OT for the purpose of providing access to quality, functional equipment for each student.
- Maintain an up to date detailed progress chart of each student for every motor development session for the purpose of providing data to be used by the OT and PT Therapists in managing each students program.

Other Functions

- Perform other related duties, as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform single, technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: adhering to safety practices, operating equipment used in operating standard office equipment, preparing and maintaining accurate records, be physically fit

and able to safely lift and provide support and stability to students while providing motor development training, able to give motor development services.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; understand written procedures, write routine documents, and speak clearly; and understand complex, multi-step written and oral instructions. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: concepts of grammar and punctuation.

ABILITY is required to schedule activities and/or meetings; collate data; and consider a number of factors when using equipment. Flexibility is required to work with others; work with data utilizing defined and similar processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a wide diversity of individuals; work with similar types of data; and utilize job-related equipment. Problem solving is required to identify issues and create action plans. Problem solving with data may require independent interpretation; and problem solving with equipment is limited to moderate. Specific ability based competencies required to satisfactorily perform the functions of the job include: working with detailed information/data communicating with diverse groups maintaining confidentiality working as part of a team establishing and maintaining effective working relationships; have the ability for regular and reliable attendance.

Responsibility

Responsibilities include: working under direct supervision using standardized procedures; providing information and/or advising others; operating within a defined budget. Utilization of some resources from other work units is often required to perform the job's functions. There is some opportunity to impact the organization's services.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: significant lifting, carrying, pushing, and/or pulling, frequent climbing and balancing, significant stooping, kneeling, crouching, and/or crawling and significant fine finger dexterity. Generally the job requires 10% sitting, 30% walking, and 60% standing. The job is performed in a generally hazard free environment.

Experience Job related experience is desired.

Education High school diploma or equivalent.

Equivalency .

Required Testing

Certificates

Valid Driver's License/Evidence of Insurability
Defensive Driving Certificate
Associates Degree, 45 hours of post high school instruction, or pass District proficiency test in compliance with No Child Left Behind legislation
CPR/First Aid Certificate

Continuing Educ./Training

Must be physically fit and able to transport motor development equipment, safely lift and provide support and stability to students while providing training.

Clearances

Criminal Justice Fingerprint/Background Clearance

Must have own transportation

FLSA Status

Approval Date

Salary Range

Non Exempt