

JOB DESCRIPTION
Nebo School District

Instructional Technician - Signing for Students with Hearing Loss

Purpose Statement

The job of Instructional Technician - Signing for Students with Hearing Loss is done for the purpose/s of providing support to the instructional program with specific responsibilities for assisting in the instruction or supervision of students with hearing loss; providing voice to sign and sign to voice support; and serving as a resource to other school personnel requiring assistance with students with hearing loss.

This job is distinguished from similar jobs by the following characteristics: Must have moderate ASL knowledge.

This job reports to the District Hearing Specialist

Essential Functions

- Adapts classroom work under the direction of the teacher for the purpose of providing a method to support and/or reinforce lesson plans to assigned students.
- Assesses classroom, assembly hall, and other room setups for students with hearing loss (e.g. noise level, visibility, etc.) for the purpose of ensuring proper setup to facilitate learning for students with hearing loss.
- Assists with personal care duties, as assigned, for the purpose of helping students with hearing loss to learn to care for themselves.
- Confers with teachers for the purpose of assisting in evaluating student progress and/or implementing student objectives.
- Maintains a variety of confidential and non-confidential manual and electronic lists and records for the purpose of documenting activities and/or providing reliable information.
- Monitors individual students, classroom, library, playground activities, etc. for the purpose of providing a safe and positive learning environment.
- Monitors student activities (e.g. classroom, lunch, grounds, etc.) for the purpose of providing for the safety and welfare of students.
- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.
- Performs record keeping and clerical functions (e.g. scheduling, copying, etc.) for the purpose of supporting the teacher and/or administrator in providing records/materials.
- Provides instruction to students with hearing loss, under the supervision of the teacher, in accordance with lesson plans (e.g. reading, spelling, self esteem, behavioral skills, daily living skills, etc.) for the purpose of assisting the teacher in improving students' academic success through a defined course of study.
- Provides teachers with input for the purpose of assisting in evaluating student progress and/or student objectives.
- Translates verbal communication for the purpose of assisting students, teachers and parents in communicating effectively between voice to sign and sign to voice.

- Uses adapted classroom work/homework/assessment instruments under the direction of the teacher for the purpose of providing voice to sign and sign to voice support and/or reinforcing classroom objectives.

Other Functions

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform single, technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: operating equipment used in instructional media machines and specialized equipment for students with hearing loss; operating standard office equipment using pertinent software applications; and preparing and maintaining accurate records.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; understand written procedures, write routine documents, and speak clearly; and understand complex, multi-step written and oral instructions. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: student behavior management strategies/techniques; and ASL or other manual communication language.

ABILITY is required to schedule activities; collate data; and use basic, job-related equipment. Flexibility is required to work with others in a variety of circumstances; work with data utilizing defined and similar processes; and operate equipment using defined methods. Ability is also required to work with a wide diversity of individuals; work with similar types of data; and utilize specific, job-related equipment. Some problem solving may be required to identify issues and select action plans. Problem solving with data may require independent interpretation; and problem solving with equipment is limited. Specific ability based competencies required to satisfactorily perform the functions of the job include: maintaining confidentiality; have the ability for regular and reliable attendance.

Responsibility

Responsibilities include: working under limited supervision following standardized practices and/or methods; providing information and/or advising others; operating within a defined budget. Utilization of some resources from other work units may be required to perform the job's functions. There is some opportunity to impact the organization's services.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: occasional lifting, carrying, pushing, and/or pulling, and significant fine finger dexterity. Generally the job requires 80% sitting, 10% walking, and 10% standing. The job is performed under minimal temperature variations and in a generally hazard free environment.

Experience Job related experience is desired.

Education High school diploma or equivalent.

Equivalency .

Required Testing

Certificates

Continuing Educ./Training

Clearances

Moderate ASL Knowledge

Criminal Justice Fingerprint/Background Clearance

FLSA Status
Non Exempt

Approval Date

Salary Range