

# RESEARCH APPLICATIONS

The Nebo School District Board of Education and Administration encourages and supports the conducting of research/surveys that provide information and data which can be useful in improving District operational and instructional programs.

In order to be considered, the following guidelines for submitting and receiving approval of a proposal should be followed:

1. Prior to conducting research or surveys in Nebo School District, approval must be obtained from the District Curriculum Staff Committee.
2. In order to conduct research or implement a survey, a Research Project Application must be completed and submitted to the Coordinator of Student Services.
3. Research Project Applications must be accompanied by a project proposal and must include a copy of the instruments that will be used.
4. Research projects that require the participation of teachers and/or students during the **first thirty days** or the **last thirty days** of the school year will generally not be approved.
5. Research proposal approval will generally be limited to those projects that complete the requirements associated with a graduate thesis, dissertation or practicum. A copy of the sponsoring college/university's approval letter must be attached to the application.
6. Approval of the Research Project Application by the Curriculum Staff Committee authorizes the applicant to proceed with the research/survey. **Committee approval does not obligate the participation of any school or employee.**
7. Following committee approval:
  - a. No changes in methodology or instrumentation may be made unless approved by the Curriculum Staff Committee.
  - b. A \$100.00 *refundable* deposit is required. This deposit is to ensure that a copy of the research findings is shared with Nebo School District. *Once a copy of the research results are received by the Department of Student Services, the \$100.00 deposit will be refunded.*
8. Upon completion of the research project, a copy of the research findings is to be submitted to the Department of Student Services.

If you have further questions concerning research/surveys within Nebo School District, please contact Everett Kelepolo, Coordinator of Research. He may be reached by calling 354-7418.

# RESEARCH PROJECT APPLICATION

Nebo School District

**This application must be accompanied by the research proposal and a copy of the instruments to be used.**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Employee of Nebo School District? \_\_\_\_\_ Yes \_\_\_\_\_ No

School/Department: \_\_\_\_\_

College/University: \_\_\_\_\_

Committee Chairperson: \_\_\_\_\_

Department: \_\_\_\_\_

Other: \_\_\_\_\_

Proposal Title: \_\_\_\_\_

\_\_\_\_\_

Purpose of Study: \_\_\_\_\_

\_\_\_\_\_

Summary of Methodology: \_\_\_\_\_

\_\_\_\_\_

List of Instruments to be used: \_\_\_\_\_

\_\_\_\_\_

Schools and/or Departments to be included: \_\_\_\_\_

\_\_\_\_\_

Number of Students/Teachers/Others to be Included: \_\_\_\_\_

Proposed Beginning Date: \_\_\_\_\_

Proposed Ending Date: \_\_\_\_\_

Other information that you feel is important for us to know concerning this request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Proposal Approval Date: \_\_\_\_\_

Proposal Denial Date: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_