

## **NEBO SCHOOL DISTRICT CRISIS MANAGEMENT PLAN FOR SCHOOLS**

The Nebo School District has adopted and implemented a “Crisis Management Plan for Schools.” The Crisis Management Plan sets forth certain intervention procedures to be followed in the event of a school campus crisis.

School administrators, teachers and custodial staff have been given a copy of the Crisis Management Plan, and they participate in annual in-service training activities to learn proper procedures, roles, responsibilities, and priorities applicable to emergencies. In addition, as required by the Utah Administrative Code, each school will conduct fire, school violence, and other school emergency drills throughout the school year, and designate an Emergency Preparedness/Emergency Response week each school year. During this week, the staff and students of each school will participate in educational and training activities to learn about and prepare for natural disasters and emergencies.

### **In the event of an emergency:**

1. There are generally four (4) emergency responses that students may be involved in: (1) school evacuation; (2) \*lockout; (3) \*\*lockdown; and (4) drop, cover, and hold (earthquake). Students and staff will participate in drills and activities in order to learn these emergency responses. Each school has selected a primary and secondary evacuation location (sheltered and non-sheltered) for an emergency which warrants the evacuation of the school building.
2. The first priority is to ensure that the students are safe and accounted for. Information about the emergency will be communicated to the news media and placed on the school district web site as soon as possible. Parents can access the district web site at [www.nebo.org](http://www.nebo.org) or listen to local T.V. and radio stations for current information. In certain situations, parents may be contacted directly. It is important to make sure your school always has up to date emergency contact information.
3. Parents can help manage the crisis by:
  - *Obtaining as much information as possible before coming to the school.*
  - *Staying Calm.* School and local emergency response personnel will need your cooperation.
  - *Keeping roads and parking lots open.* Blocked roads and parking lots will inhibit access for emergency response vehicles, which could result in a slower response time.
  - *Keeping phone lines open.* Emergency communication may be delayed if too many people are using the phone system.
  - *Be patient.* District, school, and emergency response personnel will be doing everything possible to provide appropriate communication and to handle the crisis in an orderly manner. Students will only be released to parents, guardians, or emergency contacts who have proper identification and when it is safe enough to release students.

The following items are currently covered in the Crisis Management Plan:

### **A) MEDICAL**

1. Medical Problem or Campus Accident
2. In-School Death of Student / Staff
3. Illicit Drug Overdose
4. Verbal or Written Threats of Suicide
5. Suicide In Progress

6. Food Poisoning
7. Bus Accident
8. Neck Injuries

**B) VIOLENCE AND CRIME**

1. Violent Actions
2. Weapons
  - a. Armed Person(S) with Hostages
  - b. Armed Student with No Hostages
  - c. Suspected Weapon
3. Sexual Assault
4. Unarmed Intruders
5. Riot, Racial Conflict, or Gang Altercation
6. Vandalism or Graffiti
7. Illicit Drug Selling or Use
8. Substance Abuse – Alcohol or Tobacco
9. Drive-By Shooting

**C) LOCKDOWN / EVACUATION**

1. Lockout
2. Lockdown
3. Shelter-In-Place
4. Evacuation

**D) FACILITY EMERGENCIES**

1. Small Fire
2. Major Fire / Explosion
3. Hazardous Material Release
4. Utility Failure
5. Asbestos Release
6. Bomb Threat

**E) WEATHER /NATURAL DISASTER**

1. Severe Storm
2. High Wind (Microburst/Tornado)
3. Flooding
4. Earthquake

**F) STUDENT WELFARE**

1. Missing Student
2. Unauthorized Removal of Student
3. Suspected Child Abuse
4. Student Walkout

**G) TERRORISM**

1. Terrorism on a National Level
2. Terrorism on a Local Level

## H) PANDEMIC PREPARATION

**\*Lockout** is called for when criminal activity is identified outside the school building but within the vicinity of the school. **Lockout** allows teaching and learning to continue while protecting students from potential danger that is in the vicinity of the school.

**\*\* Lockdown** is called for when a serious threat of violence is identified within the school or on school property. **Lockdown** removes students and staff from open and accessible areas to areas of the building that are more secure and that will obstruct an intruder from gaining access.

To ask questions about Nebo's Crisis Management Plan for Schools, please contact the school principal or the District Risk Manager. For security reasons, Nebo School District Officials will not provide printed crisis response information to anyone except local law and emergency response personnel, nor will they verbally disclose specific information about crisis response procedures.