

Nebo School District Attendance Codes

Code	Title	Description	Present	Tardy	Excused	On Campus	Truant	DAF Acd	DAF Cit
.	Present	The student is on time to class.	Y			Y			
A	School Activity	The student is considered present but is not in class due to a school activity that may or may not be off campus.	Y						
B	Medical Absence	The student has a note from a medical professional (doctor, dentist, etc.) excusing the absence. This code is used if the student misses the entire class.			Y				
C	Medical Tardy	The student has a note from a medical professional (doctor, dentist, etc.) excusing the tardy. This is used when a student misses any part of a class, but not the entire class.	Y		Y	Y			
D	Detention/Absence	This replaces an absence (U, Q, S) for which detention has been served.					Y		
E	Excused Absence	A parent or guardian has excused the absence.			Y				Y
F	Flex Time Sluff	Student was not Present during Flex Time. This code should not be used to override attendance codes.	Y			Y		Y	Y
H	Homebound	The student is at home but is receiving services from the school. The student should be unenrolled after 2 to 4 weeks of homebound absence, at the school's discretion.	Y						
I	In School Suspension	The student is serving suspension at school under the supervision of the administration.	Y			Y			
L	Late Tardy	Secondary: The student is more than 10 minutes late but attends at least half of the class period. Elementary: The student is more than 10 minutes but less than one hour late.	Y	Y		Y		Y	Y
M	Detention/Late Tardy	This replaces a late tardy (L) for which detention has been served.	Y	Y		Y			
N	Detention/Tardy	This replaces a tardy (T) for which detention has been served.	Y	Y		Y			
O	Office Excused	The student was under the supervision of an administrator, counselor, or other school staff. This code is valid for all or part of a class period.	Y			Y			
P	Parent Excused Tardy	A parent or guardian excuses the student's tardiness.	Y	Y	Y	Y			
Q	Unexcused School Defined Absence	This code may be used at the school's discretion to indicate that the student was unexcused when U and S don't apply.					Y	Y	Y
R	Elementary Early Checkout	The student was present but was checked out early.	Y			Y			
S	Sluff	The school has verification that the student was truant.					Y	Y	Y
T	Tardy	The student is no more than 10 minutes late.	Y	Y		Y		Y	Y
U	Unexcused Absence	The student is absent and no one has excused the absence.					Y	Y	Y
V	Pre-approved Absence	Prior to the absence, the parent or guardian notifies the school that the student will be gone.			Y				
X	Excused School Defined Absence	This code may be used at the school's discretion to indicate that the student was excused when E, B, and V don't apply.			Y				
Z	Suspended	The student has been suspended from school.			Y				
		Schools may use a subset of these attendance codes. They should be used as defined.							
		Each absence and tardy must be represented by an appropriate attendance code.							
		Unless the student was actually present, you may replace the attendance code with another appropriate code, but don't delete the code.							
		When replacing one code with another, be sure to use a valid tardy code if the student was tardy and a valid absence code if the student was absent.							