



NEBO SCHOOL DISTRICT BOARD OF EDUCATION POLICIES AND PROCEDURES

SECTION: K – School / Community Relations
POLICY TITLE: Summer / Out-of-Season Activities
FILE NO.: KAD
DATED: June 8, 2011

TABLE OF CONTENTS

1. PURPOSE AND PHILOSOPHY
2. ACTIVITIES SPONSORED BY NEBO SCHOOL DISTRICT
3. ACTIVITIES NOT SPONSORED BY NEBO SCHOOL DISTRICT
4. GUIDELINES FOR EMPLOYEES REGARDING DISTRICT SPONSORED ACTIVITIES
5. GUIDELINES FOR EMPLOYEES REGARDING NON-SPONSORED ACTIVITIES

Note: When reviewing this policy, the following interrelated policies may need to be referenced:
KA – School Facility Use
KAA -- Community Education
KAB -- Booster Clubs
KAC – School Fundraising Projects
IICA – Student Travel
DLC – Personnel Travel

1. PURPOSE AND PHILOSOPHY

Many Nebo School District students and employees participate in a wide variety of activities during the summer and other out-of-season times during the year. Some of these activities are related to extra-curricular, co-curricular, and curricular activities which are sponsored by the District during the regular school year. However, many of these activities are not sponsored by the District. This policy provides standards, guidelines, and procedures to determine whether or not certain summer or out-of-season activities are sponsored by the District.

2. ACTIVITIES SPONSORED BY NEBO SCHOOL DISTRICT

- 2.1 District Sponsored Activities: Activities that are “sponsored” by the District means that the activity is organized, conducted, and supervised under the control of the District. Such sponsored activities may involve the use of: (a) school facilities; (b) District transportation (vehicles and buses); (c) District funds; (d) uniforms and equipment; and (e) District personal and students. Sponsored activities may also involve financial responsibilities in regards to student fees and fee waivers. All sponsored activities are under the responsibility, risk, and liability of the District.
- 2.2 School Organizations and Programs: Summer or other out-of-season activities which are sponsored by the District generally involve current and/or prospective students participating in an authorized school organization or program, such as school athletic teams, school classes or groups, student curricular clubs, student government and leadership organizations. Such activities would include teams and groups associated with the Utah High School Activities Association (UHSAA).
- 2.3 UHSAA Team Practices: Summer or out-of-season athletic team practices must be in compliance with the rules and regulations of the UHSAA, and may be approved and sponsored by the District if the following conditions are satisfied: (a) the team practices are approved by the high school principal, or his/her designee; (b) the team practices are approved by the Director of Secondary Education; (c) the team practices are under the direction of the head high school coach or advisor; (d) the students are not required to pay any participation fees; and (e) the team practices are limited in participation to those students

who are currently enrolled at the high school and/or are 9-12 grade students who live in the high school catchment area. (See also Nebo School District Policy #KA, Facility Use).

- 2.4** Community Education Programs: Nebo School District Community Education classes, clinics, and camps are sponsored by the District and properly authorized if the following conditions are satisfied: (a) the classes, clinics, and camps are approved by the District's Coordinator of Community and School Services; (b) the classes, clinics, and camps are designated and scheduled as Community Education programs or activities; (c) the classes, clinics, and camps are scheduled at designated District school buildings or facilities; (d) the classes, clinics, and camps are non-exclusive as to the participants; (e) instruction for the classes, clinics, and camps focuses on enhancing learning, skill building, and/or enrichment, and are not primarily based upon competitive play or tournaments; (f) a participation fee may be charged; and (g) compensation for instructors and teaching assistants are based upon established reasonable compensation standards for Community Education programs and activities. (See also Nebo School District Policy #KAA, Community Education).
- 2.5** Examples of District Sponsored Activities: The following are examples of summer or other out-of-season activities which **MAY** be sponsored by the District if specifically approved as per this Section 2 (see Nebo School District Summer / Out-of-Season Activity Approval Form): (a) UHSAA authorized athletic team practices; (b) Community Education programs; (c) student government and leadership trainings; (d) cheerleading trainings, camps, clinics, or competitions; (e) drill team trainings, camps, clinics, or competitions; (f) school athletic team tournaments, camps, or clinics; (g) yearbook camps or clinics; (h) band, orchestra, and choir performances and competitions; (i) FFA competitions and events; (j) etc.
- 2.6** District Approved Activities: All District sponsored summer or out-of-season activities: (a) must be of the type and nature described in this Section 2; (b) must directly involve current and/or prospective students participating in authorized school organizations or programs; (c) must be integral to the operation of an authorized school organization or program; (d) have received written approval from the school's principal or assistant principal; (e) have received written approval from the applicable Director of Secondary or Elementary Education, or his/her designee; **AND** (f) have received written approval from the Risk Manager to assure that such activities are covered by insurance through Utah State Risk Management (see Nebo School District Summer / Out-of-Season Activity Approval Form).
- 2.7** Policy Compliance: All District sponsored summer or other out-of-season activities are governed by, and must be in compliance with, all applicable District policies, procedures, and directives, including, but not limited to, this policy and Nebo School District Policy #IICA, Student Travel.

3. ACTIVITIES NOT SPONSORED BY NEBO SCHOOL DISTRICT

- 3.1** Non-Sponsored Activities: Activities that are "not sponsored" by the District means that the activity is not organized, conducted, and supervised under the control of the District. Such non-sponsored activities may not use: (a) school facilities or equipment (unless properly rented under Nebo School District Policy #KA, School Facility Use); (b) District transportation (vehicles and buses); or (c) District funds. This District is not responsible (financially or otherwise) for any risks or liabilities associated with non-sponsored activities.
- 3.2** Examples of Non-Sponsored Activities: Summer and other out-of-season activities that **ARE NOT** sponsored by the District include, but are not limited to:
- 3.2.1** Independent or Accelerated Sports Leagues: Independent or accelerated competitive sports held outside of the season parameters, as established by the UHSAA, that involve the leagues, practices, or tournaments of independent or accelerated teams, groups, or organizations, such as: (a) fall and summer baseball

leagues, practices, or tournaments (i.e., Babe Ruth Baseball, etc.); (b) wrestling leagues, practices, or tournaments (i.e., Champions, Vipers, etc.); (c) independent volleyball leagues, practices, or tournaments; (d) independent soccer leagues, practices, or tournaments (i.e., Storm, etc.); (e) independent basketball leagues, practices, and tournaments (i.e., Bantam Basketball, Mr. Basketball, etc.); (f) independent football leagues, practices, or tournaments (i.e., Cougar Conference, NYFL, UVFL, etc.); (g) Indoor track meets; (h) Lacrosse leagues, practices, or tournaments; (i) Hockey leagues, practices, or tournaments; or (j) activities of other independent or accelerated teams, groups, or organizations.

- 3.2.2** Non-Community Education Programs: Classes, clinics, or camps that are not authorized or approved as Community Education programs.
- 3.2.3** Wilderness Survival Programs: Wilderness survival training, outdoor experiences, and other activities which are not covered by the District's insurance through Utah State Risk Management.
- 3.2.4** City Recreation Programs: City recreation teams, programs, activities, and events.
- 3.2.5** Unapproved Activities: Any summer or other out-of-season activities that do not fall within these policy standards and guidelines or have not received written administrative approval, as per Section 2 above, are not sponsored by the District.

4. GUIDELINES FOR EMPLOYEES REGARDING DISTRICT SPONSORED ACTIVITIES

- 4.1** Any school employee, coach, instructor, advisor, para-professional, or volunteer who interacts with students in preparation for or during a District approved summer or out-of-season activity is required to comply with all applicable District policies, procedures, administrative directives, and behavioral expectations. Employee compensation in connection with such approved activities is paid as part of the regular activity supervision stipend. That stipend compensates the employee for both activities during the school year and approved activities during the summer.
- 4.2** All employees shall comply with all bylaws, rules, and regulations of the UHSAA, including those related to activity seasons and out-of-season participation.
- 4.3** The cost of travel in connection with District sponsored and approved summer or out-of-season activities will be the responsibility of the respective group, and all student travel must comply with all the terms and conditions of Nebo School District Policy #IICA, Student Travel.
- 4.4** Employees are to assure that all students who participate in District sponsored and approved summer or out-of-season activities meet the same requirements for physical examinations as would be required for the related activities which occur during the school year. Physical examinations will be kept on file at the school and are valid for one (1) calendar year.

5. GUIDELINES FOR EMPLOYEES REGARDING NON-SPONSORED ACTIVITIES

- 5.1** Any District employee who wishes to invite current and/or prospective students to participate in any private, but public education-related activity or travel opportunities, not sponsored by the District, must provide a written disclosure statement to parents/guardians specifically noting that the activity is not sponsored or endorsed by Nebo School District or by any of its schools. In addition, District employees must also comply with the legal parameters set forth in Nebo School District Administrative Directive No. 5.1, Private, but Public Education-Related Activities, which includes compliance with any and all applicable Utah laws, rules, regulations, and District policies. (See also Nebo School District Policy #KA, School Facility Use; Nebo School District Policy #GBHA, Scope of Employment; Utah Public Officers' and

Employees' Ethics Act, Utah Code Ann., §67-16-1, et seq.; Utah Professional Practices Advisory Commission ("UPPAC"); Utah Administrative Code, R686-100, et seq.; and Educational Services Outside of Educator's Regular Employment, Utah Administrative Code, R277-107).

- 5.2 Student participation in non-sponsored summer or other out-of-season activities SHALL NOT be a prerequisite or condition of membership or participation for any school team, class, curricular club, group, or other organization or program. No District employee may state or imply to any person (students, parents, employees, etc.) that membership or participation in a school activity or program is conditional on participation in such non-sponsored activities.**

EXHIBITS

None

REFERENCES

Utah Public Officers' and Employees' Ethics Act, Utah Code Ann., §67-16-1, et seq.
Utah Administrative Code, R686-100, et seq.
Educational Services Outside of Educator's Regular Employment, Utah Administrative Code, R277-107
Utah Professional Practices Advisory Commission ("UPPAC")
Nebo School District Policy #DLC, Personnel Travel
Nebo School District Policy #GBHA, Scope of Employment
Nebo School District Policy #IICA, Student Travel
Nebo School District Policy #KA, School Facility Use
Nebo School District Policy #KAA, Community Education
Nebo School District Policy #KAB, Booster Clubs
Nebo School District Policy #KAC, School Fundraising Projects
Administrative Directive No. 5.1, Private, but Public Education-Related Activities

FORMS

Nebo School District Summer / Out-of-Season Activity Approval Form
