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**RICHARD C. NIELSEN**

**Superintendent**

July 1, 2018

Dear Home Educator:

We would like to inform you of Nebo School District's responsibilities regarding our relationship with home educators. The District's Policy #JDK – Compulsory Education/Home School, in conformance with state law, provides, in part, as follows:

It is the intent of the Board of Education of Nebo School District to fully comply with the compulsory education requirements of Utah state law. The Board recognizes the rights of parents/legal guardians to enroll their children in educational programs other than public schools, so long as those alternative educational programs meet the requirements of applicable state law.

Under Utah law, a parent/guardian of a minor student who attends a home school is **solely** responsible for the education of that school-age minor, including materials, time, place and method of instruction. However, before that responsibility shifts to the parent/guardian, the Board of Education must excuse the student from the state's compulsory attendance requirements, and the parent/guardian will receive a copy of the Exemption Certificate from District administration.

As required by law, parents/guardians who wish to home school their minor student must file with the District a signed and notarized Affidavit stating that the minor student will attend a home school. (Utah Code Ann., Section 53G-6-204).

After the Affidavit is received, the Board will consider it at the next regularly scheduled Board meeting. The District will issue the parent/guardian an Exemption Certificate, excusing the school-aged minor from compulsory attendance. The District will issue a new Exemption Certificate each year thereafter on or before August 1 unless and until one of the following occurs: 1) the school-age minor enrolls in a school within the District, 2) the parent or guardian notifies the District that the school district of residence has changed, or 3) the parent or guardian notifies the District that the school-age minor no longer attends home school. The Exemption Certificate will be on file at the District Office, and the parent/guardian may request a copy after August 1 of each year.

**Please keep in mind that the Exemption Certificate must be received by the parent/guardian before a student may be withdrawn from public school to be educated in a home school.** Once the Exemption Certificate is received, you may proceed with proper checkout procedures at the student's school to officially unenroll the student from all or part of their classes. Students should continue to attend their assigned school until issuance of the Exemption Certificate and completion of the checkout procedures to avoid unexcused absences and possible truancy proceedings.

The School District recognizes that parents/guardians are ultimately responsible for their children's educational program. To help parents with their home school efforts, the District offers the following services upon request:

1. Home school students may be assigned to the public school they could attend, and parents may be provided, upon request and availability, with textbooks and other materials similar to what other students receive. There may be fees required for some of these textbooks and materials.

2. Home school parents/guardians have the opportunity to consult with the principals and teachers, in a reasonable and appropriate manner, to help in the education of their children.
3. Home school students with disabilities may be eligible for Special Education services, such as psychological evaluations, speech and hearing services, and other related services available under applicable federal and state laws and regulations.
4. High school credit (maximum of two credits) may be granted for pre-approved and evaluated home school programs. All credit arrangements must be worked out in advance with the school principal and counselors. Some classes such as band, choir, shop, labs, etc., would require regular attendance and participation to earn credit in those subjects.
5. At the request of a parent/guardian to the school principal, home school students may be allowed to participate in normally administered school assessments (i.e., CRT, Special Education Assessment, etc.).
6. Upon the request of a parent, the District shall identify the knowledge, skills, and competencies a student is recommended to attain by grade level and subject area to assist the parent in achieving college and career readiness through home schooling (Utah Code Ann. §53G-6-204).

If you have questions, please contact your local school principal or Troy Bohling at the District Office at telephone number (801) 354-7420. We wish you success in your education program and want you to know that your child(ren) will always be welcome back in the Nebo School District should you wish to enroll them.

Sincerely,

NEBO SCHOOL DISTRICT

A handwritten signature in black ink, appearing to read "Richard C. Nielsen", with a stylized flourish at the end.

Richard C. Nielsen  
Superintendent



## AFFIDAVIT AND EXEMPTION CERTIFICATE FOR HOME SCHOOL INSTRUCTION (For Students Age 6-17)

Student Name(s)	Grade	M / F	Birth Date(s)	New (N) / Renew (R)	School student(s) should attend in your area	Please name any classes your student may participate in at the local school with the principal's permission.
Address:		City:		Zip:	Home Phone:	Cell/Work Phone:
Parent/Guardian Name:		Address (if different than student):			Email (optional):	
Reason for Home Schooling (optional):						

### PARENT/GUARDIAN AFFIDAVIT

I, \_\_\_\_\_, parent/guardian of the above named student(s), declare my intent to home school my student(s). I understand and agree that:

1. I am solely responsible for selecting instructional materials and textbooks.
2. I am solely responsible for setting the time, place, and method of instruction.
3. I am solely responsible for testing or otherwise evaluating the home school instruction my student receives.

I accept full responsibility for my student and understand that he/she may not qualify for a high school diploma issued by the Nebo School District or any of its schools.

My child(ren) (names): \_\_\_\_\_ may have a disability which could qualify him/her for state or federal services consistent with the Individuals with Disabilities Education Act, 20 U.S.C. 1401, et. seq. (IDEA). Please contact me with further information.

My child(ren) (names): \_\_\_\_\_ has/have an Individualized Education Program (IEP) under IDEA. My decision to home school does not imply that the public school has not offered a free and appropriate public education. I understand that my child(ren) will no longer receive services under the IEP unless he/she is dual enrolled under Utah Code Ann., Section 53G-6-702 and Utah Admin. Code, R277-438. (In Nebo School District, an IEP team may offer some Special Education services by appointment to eligible students with current IEP's.)

I also understand that my student(s) may be assessed for academic progress upon enrollment in Nebo School District.

I have read this agreement and understand my obligations as a home school parent.

**MUST BE SIGNED BEFORE A NOTARY:**

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

STATE OF UTAH     )  
                              §  
COUNTY OF UTAH    )

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

**Note:** The information on this form is for Nebo School District use only. If Nebo School District releases home school student information as “directory information,” Nebo School District must do so consistently with federal law.

**NEBO SCHOOL DISTRICT EXEMPTION CERTIFICATE FOR HOME SCHOOL INSTRUCTION  
(For Office Use Only)**

The student(s) listed above are exempt from compulsory attendance for the school year indicated below based upon the parent’s/guardian’s Affidavit. The parent or guardian is responsible for the selection of instruction and textbooks, the time, place and method of instruction, and evaluation of the home school instruction. Nebo School District has no obligation to review a home schooled student’s work or curriculum for credit, though it may do so upon parent request and consistent with District policies. A home schooled student may or may not qualify for a high school diploma issued by Nebo School District or any of its schools, consistent with District policies.

<u>School Year</u>	<u>Authorized Signature</u>	<u>Date</u>
2018-2019	_____	_____
2019-2020	_____	_____
2020-2021	_____	_____
2021-2022	_____	_____
2022-2023	_____	_____
2023-2024	_____	_____
2024-2025	_____	_____
2025-2026	_____	_____
2026-2027	_____	_____
2027-2028	_____	_____
2028-2029	_____	_____
2029-2030	_____	_____