

Nebo School District Board of Education

Policy IICB

SUMMER ACTIVITY PARTICIPATION

Many students and district employees participate in a wide variety of activities during the summer months. Some of those activities are related to extra-curricular activities sponsored by the schools during the regular school year. This policy provides procedures and guidelines by which district employees **may** apply for district approval for activities held during the summer which involve current or prospective Nebo District students and for which student travel is required.

A. District/School Sponsorship

Participation in summer camps, clinics and other non-curricular activities will be governed by the Board of Education when it involves current or prospective members of school sponsored organizations, leadership groups, classes, clubs or teams **provided that** the activity has been approved as outlined below. Any other participation by individual students or employees in camps, clinics, travel, competition or any other out of season activities **will not** be governed by the Board of Education nor sponsored by Nebo School District.

Activities sponsored by Nebo Community Schools or city recreation programs are not addressed in this policy, but are governed by the rules and policies of those sponsoring agencies.

B. Guidelines For Employees Regarding Non-sponsored Activities

Any Nebo District employee who wishes to invite current or prospective students to participate in any private activity which is public education-related, but which is not sponsored by Nebo School District must provide a written disclosure statement to parents/guardians specifically noting that the activity is not sponsored or endorsed by Nebo School District or by any of its schools. District or school employees who receive compensation in connection with such activities must also comply with Utah State Board of Education Policy R277-107, Educational Services Outside of Educator's Regular Employment.

The Board of Education specifically **does not** sponsor some programs including, but not limited to:

1. Any summer time or "out-of-season" activities in which teams participate in a regular league involving scheduled games outside a clinic/camp setting. An out-of-season activity is one that is held outside the season parameters as established by the Utah High School Activities Association.
2. "Survival" type wilderness training or other outdoor experiences which do not have the approval of Utah State Office of Risk Management.

Any travel or other activity voluntarily undertaken during the summer months by school employees or by students shall not be considered to be sponsored by the school district unless approval has been appropriately granted by the Superintendent and/or Board of Education. District/school vehicles, or school funds may not be used in connection with any travel or activity which has not been appropriately approved.

C. Approval Procedure

Requests for approval of travel involving students, which occurs during the time between the last day of school in the spring and the beginning of school in the fall, may be submitted to the Superintendent or Board of Education for approval (Form 510.0). Requests requiring board approval must be submitted at least ten (10) calendar days prior to a regularly scheduled board meeting. The following approval requirements apply:

1. Travel out-of-state will require school board approval.

2. Travel in-state involving more than one night will require school board approval.
3. Travel in-state involving only one night or which does not involve an over-night stay will require approval by the Superintendent.

D. Employee Expectations

Any school employee, coach, para-professional or volunteer who interacts with students in preparation for or during an approved summer travel or activity experience is required to comply with all applicable district policies, procedures and behavioral expectations. Employee compensation in connection with approved summer activities is paid as part of the regular activity supervision stipend. That stipend compensates the coach/activity advisor for both activities during the school year and approved activities during the summer.

Nebo School District schools will comply with all rules and regulations of the Utah High School Activities Association including those related to activity seasons and out of season participation.

Participation in summer activities may not be a prerequisite to membership in a school's athletic or activity program. No employee may state or imply to any person that participation in a regular school activity or program is conditional on participation in a private activity.

E. Cost of Travel

The cost of travel in connection with approved summer activities will be the responsibility of the group requesting the approval. District transportation funds may not be used to support these activities unless specifically approved by the superintendent. School funds may only be used with the approval of the school principal.

F. Physical Examination Requirements

Students who participate in district or school sponsored and approved summer activities must meet the same requirements for physical examinations as would be required for the related activities which occur during the school year. Physical examinations will be kept on file at the school and are valid for one calendar year.

G. Student and Employee Safety

1. Except when traveling in school busses, all passengers will wear seat belts whenever a vehicle is moving.
2. If non-professional drivers (coaches, teachers, activity advisors, etc.) are used, the following restrictions apply:
 - A. A driver may not drive more than 400 miles in one day.
 - B. An exception to the above will be made for a trip within the state of Utah if the driver does not exceed 275 miles one way and the return trip, within the same day, is preceded by at least three hours of non-driving activity.
 - C. A trip involving more than two hours of continuous driving should not be commenced after 11:00 p.m.
 - D. Trips will be planned in order to avoid late night driving whenever possible.
3. District/school owned vehicles may not be taken out-of-state. Out-of-state travel must be by commercial carrier or in vehicles rented through the State Office of Education rental contract.
4. Use of student drivers is never allowed.

5. Non-professional drivers must complete the driver safety course available through the District Risk Management office prior to driving students to any approved activity.
6. School vehicles may only be driven by school employees, or officially approved activity advisors, assistant coaches or officially approved volunteers.
7. Privately owned vehicles may not be used for overnight or out-of-state travel except that a parent/guardian may transport his/her own student to or from an event with notification and approval of the group advisor under the direction of the school principal.
8. Both male and female chaperones are required if both male and female students are involved in overnight travel. The ratio of chaperones to students must be at least one chaperone for every ten students. Students must be supervised at all times.
9. A signed parent/guardian permission form is required for each student involved in overnight travel. The consent form will disclose the nature of all of the activities that the students will participate in. The consent form must include permission to participate in the trip, emergency contact telephone numbers, permission to provide medical care, and health and accident insurance policy information.

Approved: 6-17-03