

NEBO SCHOOL DISTRICT BOARD OF EDUCATION
Policy

FILE #GBL

PERSONNEL RECORDS

Nebo School District shall maintain a personnel file and a medical file in the office of the Director of Human Resources for each employee hired in the District. For certified personnel, the conditions under which these files are managed will comply with Article 8 of the Certified Employee Handbook which becomes part of this policy by reference. For classified personnel, the conditions under which these files are managed will comply with Section 24 of the Classified Employee Handbook which becomes part of this policy by reference.

Approved: 9-9-98