

NEBO SCHOOL DISTRICT THREAT ASSESSMENT PROTOCOL FOR SCHOOL ADMINISTRATORS

Purpose: The Nebo Board of Education recognizes its responsibility to provide a safe environment where students and employees are free from unlawful and violent acts. Occasionally, a student may pose a threat against the school or individuals at the school. Accurately assessing the severity and risk level of a potential threat is an important component of a comprehensive approach to school safety.

Objective: To keep the school safe and to provide appropriate interventions for a student who poses a threat to peers and staff.

The central question in a threat assessment inquiry or investigation is whether a student poses a threat, not whether the student has made a threat.

Identify Precipitating Incident

- An administrator may witness or is notified of conduct that may constitute a threat. Such conduct could include violations of District policy, complaints from students or employees, reports from outside agencies, or threatening communications from the student.

Preliminary Investigation

- The administrator/administration contacts and works with their school social worker or trained elementary counselor to collect necessary information through a "[Preliminary Threat Assessment](#)" (the form can also be found under counseling forms or student services).
- After conducting the preliminary threat assessment, the administrator and social worker/counselor determine the level of threat and take one of two next steps:
 1. **Not a threat or transient threat** (expression of anger or frustration that can quickly be resolved) manage at school.
 2. **Substantive Threat** (any threat that cannot be readily identified as transient) Initiate full threat assessment by contacting Coordinator of Student Services.
- Document initial findings in Infinite Campus
- Send a copy of the completed preliminary threat assessment to Student Services.
- If there is any doubt of whether it is transient or substantive consult with the Coordinator of Student Services.

Conduct Threat Assessment

- Director of Student Services / Student Success will assign team members to conduct a threat assessment.
- Coordinator of Student Services and school administration will also discuss the following:
 - a. Suspension - student will be suspended (in-school or out-of-school) from normal school activities until a threat assessment has been completed.
 - b. Notification of student's legal guardian of incident, and parents involvement in threat assessment
 - c. Notification of Police
 - d. Notification of Potential Victim's legal guardian
 - e. Timeframe of Threat Assessment

Post Threat Assessment

- If the threat was determined not to be a safe school violation a safety plan meeting will be facilitated by the schools LEA. The Social Worker or Counselor assigned to the school will help with writing and implementing the plan with the administration.
- For threats that are determined to be a Safe School Violation the student is referred to the district for possible further discipline. Administrator follows the Long-Term Suspension process found in JDA.
 - The Coordinator of Student Services meets with the student and parent for a resolution hearing. Other disciplinary action and provisions for returning to school, including the following possibilities: alternative placement, safety planning, 504 plan, additional mental health resources may be discussed at this meeting.
- The school will also be informed regarding the student's provisions for returning to school.

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