



## Email Subject Line

ACTION REQUIRED: Join the New Purchasing Program with Amazon Business

## Email Body

### **ACTION REQUIRED:**

Just a reminder that later today, you will receive an email to set up your Amazon Business account (sent from [no-reply@Amazon.com](mailto:no-reply@Amazon.com)). Please promptly follow the instructions to complete the registration process.

[Click here for a visual of what you will see \(with included instructions\) when you accept the invite today.](#)

In addition, Amazon Business will be holding two admin training webinars to educate on buying processes and answer any questions you have for the Nebo School District account. You only have to attend one of them. The webinars will be on:

- January 10, 2019 @ 10AM
  - <https://amazon.webex.com/meet/julrubin>
- January 15, 2019 @ 1:30 PM
  - <https://amazon.webex.com/meet/julrubin>

For more information, please refer to the attached FAQ and registration guide. For account setup questions, please contact [AB-Services+Nebo@amazon.com](mailto:AB-Services+Nebo@amazon.com) or Amazon Business Customer Service at 888-281-3847.

Thank you,

Ryan Pitcher, Chief Procurement Officer